



Lower School Librarian Position

The Episcopal School of Baton Rouge seeks a dynamic and engaged Lower School Librarian for the 2021-2022 academic year to work with PreK3 - 5th-grade students. The Lower School Librarian is an integral part of the Early Childhood and Lower School academic team, working with students, teachers, and administrators to support students as they develop as readers, researchers, and critical thinkers. This position is a ten-month, full-time position to begin August 2021. The responsibilities of this position are detailed below.

Description of School

Episcopal School of Baton Rouge, a college preparatory educational community of approximately 950 students and approximately 170 professionals, includes grades PreK-3 through 12 that embraces the whole-child educational philosophy. As an Episcopal school, Episcopal School of Baton Rouge was created to be a diverse institution of educational and human development for all persons, regardless of origin, background, ability, or religion. Episcopal is known for its academic performance, for its attention to the spiritual lives of its students, and for offering a wide range of opportunities for student education and development. Opportunities to excel in academics, arts, athletics, service, and community leadership characterize the school's program.

General Duties

- Support all community members as they develop into effective users of ideas and information, critical thinkers, enthusiastic readers, skillful researchers, and ethical users of information.
- Collaborate with Early Childhood and Lower School teachers to develop resources, curricula, and learning experiences that foster exploration, discovery, creation, and innovation in a growth mindset and that incorporate multiple literacies.
- Oversee weekly library time with each grade level, which includes guiding learners to read for understanding, breadth, and pleasure.
- Model and instruct students in digital citizenship, safety, and adherence to copyright and fair use requirements.
- Model a commitment to equity, diversity, and inclusion in collection development and within the learning community.
- Create a fun, inviting, safe, flexible, and inclusive library environment that is an essential part of the learning community where innovation, collaboration, and creative problem solving thrive.
- Collaborate with the technology team to evaluate, promote, and use existing and emerging technologies to support teaching and learning to develop lifelong learners.
- Develop and support the school library's mission and policies and support the mission of the school.
- Manage the budget, volunteers, and the physical and virtual spaces of the school library.

- Evaluate library inventory needs and manage the selection and acquisition of library resources. Develop and maintain an up-to-date collection of print and non-print resources that is culturally diverse and supports the Lower School curriculum, instructional strategies, and student interests.
- Coordinate the annual book fair and work with parent volunteers to execute it.
- Participate regularly in growth-oriented educational opportunities.
- Attend scheduled faculty/division/department meetings.
- Perform additional duties assigned including, but not limited to, supervising students during community times, morning and/or afternoon carpool.

Personal and Professional Characteristics and Experiences

- A Master's degree in Library Science or a related field, or school library certification, and at least four years of school librarian experience is preferred.
- Ability to build positive relationships with all students and to create a warm and welcoming library environment conducive to all students.
- An ability to communicate clearly and with appropriate empathy to students, parents, and colleagues.
- A collaborative spirit when working with colleagues.
- Creativity in lesson design that balances content, skill, and student self-direction through the use of a variety of instructional methods.
- Strong organizational skills, an ability to juggle many responsibilities, and adaptability to change.
- Appreciation for and understanding of the developmental characteristics of this age group, demonstrating a loving and nurturing temperament.
- Excellent classroom management skills that promote a positive classroom environment. Familiarity with Responsive Classroom is a plus.
- Embraces the whole child educational philosophy and puts students first.

Our School Mission

As a ministry of the Episcopal Diocese of Louisiana, Episcopal School of Baton Rouge nurtures and develops the whole child -- spiritually, intellectually, morally, physically, and artistically -- through challenging academic and co-curricular programs which prepare our graduates for college and for purposeful lives.

Our Episcopal Identity

Episcopal schools are Christian communities whose missions integrate spiritual formation into all aspects of the educational experience in a graceful and inclusive way. Even the most diverse of Episcopal schools are created to be communities that honor, celebrate and worship God as the center of life. We are created to be models of God's love and grace. We are created to serve God in Christ in all persons, regardless of origin, background, ability, or religion. We are created to "strive for justice and peace among all people and [to] respect the dignity of every human being."

Episcopal schools have been established, however, not solely as communities for Christians, like a parish church, but as diverse institutions of educational and human development for people of all faiths and backgrounds. Episcopal schools are populated by a rich variety of human beings, from increasingly diverse religious, cultural, and economic backgrounds. By weaving the principles of meaningful school worship, rich community life, foundational religious education, and striving for social justice into the very fabric of

the school's overall life, Episcopal schools ensure that we challenge all who attend our schools to build lives of genuine meaning, purpose, and service in the world they will inherit.

Submission Information

Episcopal will offer a competitive salary and good benefits for this position. Digital applications are preferred and welcomed at forets@ehsbr.org. Please include an [employment application](#), cover letter, resume, copy of transcripts, references, and explanation of your interest in the position. Application materials can also be sent to Sarah Foret, Episcopal School of Baton Rouge, 3200 Woodland Ridge Blvd., Baton Rouge, LA 70816.

Episcopal School of Baton Rouge is an equal opportunity employer dedicated to a policy of nondiscrimination in employment upon any basis, including race, color, religion, sex, gender identity, sexual orientation, pregnancy, status as a parent, national origin, age, disability, genetic information, political affiliation or military service.