

# Episcopal School of Baton Rouge

## 2020 Summer Camp Protocols

The following procedures have been developed following the recommendations from the CDC and the Louisiana Department of Health in order to provide a safe camp experience for our students. Due to the nature of COVID-19 and changing guidelines, these protocols are subject to change.

### Temperature Screenings

If a child presents a temperature exceeding 100 degrees or has had shortness of breath, cough, aches, chills, nausea, or other ailments, without the use of medication for 24 hours, a camper cannot attend camp.

Temperature checks will be conducted by camp staff upon arrival. Campers will be temperature-checked in the car, before exiting the vehicle. If the temperature reading exceeds 100 degrees, a camper cannot attend camp. **PLEASE ALLOW ADDITIONAL TIME DURING DROP-OFF.**

Campers and staff will be asked the following questions:

- 1) Have you had a fever in the past 24 hours?
- 2) Have you had a cough in the past 24 hours?
- 3) Have you experienced any shortness of breath?

### Arrival and Departure

#### Grades PK4 & Kindergarten

- We will provide curbside drop-off and pick-up at the parking lot behind the Early Childhood Playground.
- Drivers should remain in the car at all times.
- Staff will sign-in and sign-out campers for a no-contact process.
- Staff will meet campers at the Parking lot and walk them to the classroom. Visitors will not be allowed to enter the campus for any reason. If you have a late arrival or early dismissal, please remain in your car and call Mrs. Casie Burley in the Lower School Office at 225-755-2720 or 225-335-8388.
- Hand sanitizer will be provided to campers upon arrival.

- No outside games, balls, or toys from home will be permitted at camp.

### **Grades 1-8:**

- We will provide curbside drop-off and pick-up in the Carpool Circle.
- Drivers should remain in the car at all times.
- Staff will sign-in and sign-out campers for a no-contact process.
- Staff will meet campers at the Carpool Circle and walk them to the classroom. Visitors will not be allowed to enter the campus for any reason. If you have a late arrival or early dismissal, please remain in your car and call Mrs. Casie Burley in the Lower School Office at 225-755-2720 or 225-335-8388.
- Hand sanitizer will be provided to campers upon arrival.
- No outside games, balls, or toys from home will be permitted at camp.

### **Limiting Enrollment and Group Size**

Camp enrollment will be limited to ensure proper safety and protocols. Students will remain with their class cohort for the duration of camp each day. Groups will not convene in shared indoor spaces. Teachers will monitor students during outdoor play to ensure that social distancing guidelines are being implemented.

Episcopal School of Baton Rouge reserves the right to modify the curriculum, schedule and programming to accommodate the needs of our campers.

### **Healthy Hygiene Practices**

Handwashing and sanitation will be a part of the daily schedule. Staff and campers will conduct regular handwashing with soap and water for at least 20 seconds:

- Upon arrival
- Before and after eating
- After sneezing, coughing, and blowing
- After using the restroom
- After any shared equipment
- Before and after using outdoor play equipment

## **Snacks and Water Bottles**

- Campers should bring a snack from home each day. Snacks containing nuts or nut butters are not permitted on campus due to student allergies.
- Students MUST bring a water bottle to camp each day. Water bottles must have a cover that closes or covers the top. The use of water fountains will not be permitted at camp.

## **Sanitation**

Cleaning crew and camp staff will regularly wipe down frequently-touched surfaces, including door handles, light switches, toys, equipment, tables, and chairs with disinfectant spray and/or wipes.

At the end of the camp day, a full cleaning will be performed in areas where campers have been.

## **Refund and/or Cancellation Policy**

A \$25 health and safety surcharge is included in the price of camp. The fee will provide for additional cleaning personnel and staff cleaning materials.

Episcopal School of Baton Rouge will issue a refund on a prorated basis up to 80% for cancellations due to potential illness extended beyond two days.

## **Face Coverings**

Face coverings are required for all campers in grades 3-6 and staff while on campus. Students in grades PK4-2 will have the option of wearing a mask. Campers may remove their mask for eating or drinking, but will remain distanced from other campers during these times.

## **Policy on Sick Campers**

Campers who present the following symptoms will be sent home:

- Cough, shortness of breath, or difficulty breathing
- Fever- a temperature above 100 degrees
- Vomiting
- Diarrhea

**NOTE:** Episcopal School of Baton Rouge is the final authority on determining health, wellness, and safety of all campers.

A camper sent home from camp may return to camp under the following conditions:

- A negative COVID-19 test
- Written documentation from a physician stating that the camper does not have the symptoms necessary to test for COVID-19 (documentation may not come from a parent or family member)

### **Compliance with Safety Protocols and Procedures**

Any camper that is unable to comply with the aforementioned rules and protocols will be asked not to return to camp. This can be done with either a warning or immediate expulsion, based on the discretion of the administration of Episcopal School of Baton Rouge. This includes, but is not limited to:

- Social distancing
- Respecting others' personal space
- Any behavior that violates the safety guidelines under which our camp is operating

### **Carpool Procedure**

1. Episcopal School of Baton Rouge is located at 3200 Woodland Ridge Blvd. The entrance to the Carpool Circle is on Woodland Ridge Blvd. at the front of the school.
2. Drop off for Summer Camp will be from 8:45-9:15 and pick-up will be between 11:45-12:00 daily.
3. Carpool Tags will be issued on the first day of camp. Tags should be displayed during drop-off AND pick-up on the PASSENGER SIDE of the dashboard.
4. Drivers should remain in the car at all times. If a child needs assistance buckling, please pull all the way forward to the first sign before exiting the vehicle to assist your child.
5. Campers arriving after drop-off or checking out early should remain in the car and call Mrs. Casie in the Lower School Office at 225-755-2720 or 225-335-8388 and await further instructions.
6. We understand that parents may encounter unforeseen circumstances. A late charge of \$5 per minute, per child, will be assessed for pickups within 15 minutes of the camp end time. A late charge of \$10 per minute, per child will be assessed for pickups exceeding 15 minutes after the end of camp
7. Please notify your child's teacher if someone other than a parent or guardian will be picking up your child.

### **Force Majeure Clause**

Episcopal School of Baton Rouge reserves the right to cancel programming due to unforeseen circumstances that compromise the safety of our students including, but not limited to:

- A Severe Weather event
- Direct campus exposure to COVID-19

We look forward to welcoming our campers back on campus for a safe and fun camp experience.