



EPISCOPAL

SCHOOL OF BATON ROUGE

Lower School Counselor

Episcopal School of Baton Rouge is seeking an empathetic and experienced Lower School counselor to serve students in grades PreK-3 through 5th. This is a full-time, ten-month position.

Description of School

Episcopal, a college preparatory educational community of between 900 and 1,000 students and approximately 170 professionals, includes grades Pre-K through 12. Episcopal is known historically for its academic performance, for its attention to the spiritual lives of its students, and for offering a wide range of opportunities for student education and development. Opportunities to excel in academics, arts, athletics, service, and community leadership characterize the school.

Professional Requirements

- A master's and/or advanced degree in counseling, school counseling, or social work.
- Counseling or Social Work licensure is preferred, but not required.
- Familiarity with the principles of Responsive Classroom is a plus

Personal and Professional Characteristics

- Build positive relationships with all students
- Create a warm and welcoming office environment
- Provide individual and small-group counseling to meet the developmental and social/emotional needs of students, with a focus on student well-being
- Work closely with the Lower School Division Head, the Learning Specialist, and teachers to support students
- Communicate with parents regarding physical, social/emotional, and/or psychiatric needs of students
- Refer to appropriate community mental health professionals when necessary; interview and review credentials of local professionals for possible referrals
- Collaborate with counseling team and teachers to provide Lower School learning support
- Serve on various teams: Counseling Team, Learning Support Services, Crisis Response Team
- Provide routine communication with the parent community (parent coffees, blogs, book studies, etc.)
- Juggle many responsibilities and adapt to change
- Embrace the whole child educational philosophy and put students first
- Participate regularly in growth-oriented educational opportunities; remain current in educational counseling practices

As a member of the Episcopal faculty, the Lower School Counselor will serve as a representative of the school at all times, upholding its mission both personally and professionally. Candidates must be self-motivated individuals with excellent communication skills. Candidates should have an eagerness to help each student achieve his or her full potential. A professional demeanor is expected and the skill to develop strong relationships is a must. Being a person that self-identifies (and that others describe) as a “happy” person, an emotionally intelligent person, a person with natural “situational awareness,” a person who consistently strives to improve, a “forward-looking” person, and a person who “plays well with others,” are all characteristics of the successful candidate.

Submission Information

Episcopal will offer a competitive salary and benefits package for this position. Digital applications are encouraged and welcomed at mendesj@ehsbr.org. Please include a cover letter that includes an explanation of your interest in the position, resume, copy of transcripts, and references. Applications can also be mailed to Mrs. Julie Mendes, Episcopal School of Baton Rouge, 3200 Woodland Ridge Blvd., Baton Rouge, LA 70816.

Episcopal School of Baton Rouge is an equal opportunity employer dedicated to a policy of nondiscrimination in employment upon any basis, including race, color, creed, religion, age, sex, national origin, marital status, military status, or disability.