



EXTENDED CARE POLICY **PreK-8th**

Extended Care hours are from **dismissal – 5:30 p.m.** on regular school days.

Annual Program - \$1,000 per student for the academic year

- Late Pickup Policy – The afternoon pickup time is 5:30 pm. The following fee schedule relates to the late pickup of students after 5:30 pm:
 1. It is understandable that parents may encounter occasional, unforeseen circumstances. Parents will be given three grace periods of being late up to fifteen minutes. During these three grace periods after the first fifteen minutes, a late charge of **\$10 per minute per student** will begin (5:45 pm).
 2. Upon the fourth and fifth time being late, the late charge will begin immediately at 5:30 pm at **\$10 per minute per student**.
 3. Beginning with the sixth time being late, the late charge will be **\$20 per minute per student** beginning at 5:30 pm.
- Late Enrollment Policy –
 4. There will be two subsequent enrollment periods for those parents who do not sign up for the annual enrollment of \$1,000 by August 1. The first subsequent enrollment date is October 1, and the per-student fee will be \$750. The second subsequent enrollment date will be January 1, and the per-student fee will be \$500. The drop-in per-visit fee of \$20 must be paid for all visits prior to these dates of October 1 and January 1. No per-visit fees will be credited to subsequent enrollment fees of \$750 and/or \$500.
 5. Once the \$1,000 annual fee is selected or either of the two subsequent enrollment dates of October 1 for \$750 and January 1 for \$500, they cannot be changed under any circumstances. There will be no refunds of these fees.
 6. All deadline dates will be strictly followed. If any deadline dates are missed, the per-visit fee will have to be paid until the next enrollment date.

Drop-In Service - \$20 per student per visit

- Late pick-up fees described above will be billed as applicable.
- There will be no maximum billing limit for "Drop-In" use.
- Any student not registered for annual service will be considered "Drop-In."

By participating in Extended Care, I agree to the above policy and fees.