



EPISCOPAL

SCHOOL OF BATON ROUGE

Dear Parents of New Students,

On behalf of Episcopal, welcome to our school community! We are thrilled you have chosen Episcopal for your child and look forward to the upcoming year.

This email will provide you with information related to our handling of each student's health care needs at Episcopal. For the past few years, the school has utilized Magnus, an electronic medical record program. Magnus has been instrumental in our management of medical record compliance, tracking the specific needs of every student on campus, and managing daily visits to the infirmary. All your child's medical information will be included in their secure medical chart in Magnus and can be updated annually or as needed throughout the school year.

On May 1, you will receive an email directly from Magnus with a link to the system, your unique username, and a temporary password. Please use this information to access the Magnus system.

In addition to medical record and form management, Magnus offers several other benefits to families.

- Each time your child visits the infirmary, the visit will be documented into their electronic chart. Magnus will then send an automatic email to parents providing information including the reason for their child's visit, an explanation of symptoms, and an overview of the treatment provided. In the case of an emergency, parents will be contacted immediately by phone.
- Magnus also has the ability to highlight important student medical conditions that our faculty need to be aware of. This function allows Episcopal to provide more efficient and timely care when your student visits the infirmary. The system can also be readily accessed by smartphone when your child is off campus or on a field trip.
- Parents have access to view their medical chart at any time. As a result, parents no longer need to request a copy of a physical form or immunization record as they can access this information through Magnus at any time.

Episcopal is home to students ages 3 to 18 and Magnus helps us effectively manage the various age-specific medical requirements mandated by the state. The system alerts the school when information is due or expired; likewise, it will send an automatic email a few weeks in advance of the due date to parents when action is required. Some Magnus forms can be completed electronically; however, there will be some forms which require a doctor/parent/student signature and must be printed and then scanned into your child's online chart. You can upload them from a computer or from the Magnus health App that can be downloaded from the Apple app store or Google Play Store. Be sure to select Magnus Health instead of Magnus mobile, as that is the more parent friendly version. If you need any assistance with Magnus, please contact me via email. Forms requiring print and scan include:

- Over the counter medication form (Doctor and parent signature required)
- Prescription medication form (if applicable)
- LHSAA medical history and physical form (for athletes in grades 5-12. Doctor and parent signature required)
- LHSAA participation forms (for athletes in grades 5-12. Student and parent signature required)

- Asthma/Food Allergy/ Diabetes/ Seizure Plan (if applicable)

We will require a copy of your child's current immunization record before the school begins. Please obtain a copy of your child's current immunizations from their primary care provider and upload under the immunization requirement in Magnus. Hopefully, Magnus will be able to communicate with the state's vaccination registry soon, but that is not available at this time. Additionally, all potential athletes from grades 5-12 require a LHSAA physical form to be completed by a primary care provider in the state of Louisiana. This form is mandatory and the student cannot participate in any tryouts, practices, conditioning or games until the physical form is completed. As a side note, we have found it most effective for families to have the physical completed in early summer so it remains valid for the entire school year. Many insurance companies will only allow one physical per year, so this timing will keep your child's annual physical aligned with the school year.

If you have any questions about Magnus, please review our thorough list of Magnus Frequently Asked Questions. If by May 2, you have not received the Magnus email, please check your junk or spam folder. If you need any additional support regarding system access or updating your student's information, please contact me at Moralesj@ehsbr.org or by phone at (225)755-2729.

I am on campus in the Infirmary Monday through Friday from 7:30 a.m. to 3:30 p.m. I look forward to meeting you and your child soon!

Warm regards,

Jaazhel Villegas Morales, LPN

Middle/Upper School Nurse

AHA BLS/HeartSaver CPR Instructor

Episcopal School of Baton Rouge | PreK-3 to 12th Grade

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